



**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 205  
NOVEMBER 13, 2013 – WORK SESSIONS**

**Subject/Description:** Health Care Reform/Affordable Care Act

**Attachment:** yes

**Information:** Jackie Henderson provided the Board with documents from a webinar put on by WSAC and Washington State Health Care Authority for their review.

**Assessor  
Summary Minutes**

Work Session was held between the County Commissioners and the Assessor on Wednesday, November 13, 2013, at 9:40 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Jill Johnson, Chair  
Kelly Emerson, Member – Excused  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Present:** Mary Engle, Assessor

**Others Present:** Elaine Marlow, Budget Director

Record @ 37:48

**Subject/Description:** Open Timber application

**Attachment:** yes

**Action Requested:** Applicants Darrell Pittman & Pamela Morrill are requesting to have 13 acres classified to the Open Timber classification, Parcel R13106-452-3460, on Central Whidbey Island; Staff recommendation: Approval.

**Subject/Description:** Open Timber application

**Attachment:** yes

**Action Requested:** Applicants Carruth are requesting to have 8.1 acres classified to the Open Timber classification, Parcel R32904-036-3290, on Central Whidbey Island; Staff recommendation: Approval.

**Subject/Description:** Open Timber application

**Attachment:** yes

**Action Requested:** Applicants Fisher are requesting to have 5 acres classified to the Open Timber classification, Parcel R13220-459-1870, on North Whidbey Island; Staff recommendation: Approval.

**Follow up:** *Commissioner Price Johnson moved to schedule a Public Hearing on the three open timber applications on November 25, 2013 at 6:15 p.m. The motion was seconded by Commission Johnson and carried unanimously.*

**Subject/Description:** Certification by Legislative Authority of tax amounts requested by taxing districts for levy purposes

**Attachment:** draft resolution

**Action Requested:** Approval of Resolution in the matter of certifying the levies for collection of taxes in the year 2013.

**Follow up:** Okay with Board to move forward to a Monday agenda pending legal review.







**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 209  
NOVEMBER 13, 2013 – WORK SESSIONS**

**Facilities Department  
Summary Minutes**

Work Session was held between the County Commissioners and Facilities Department on Wednesday, November 13, 2013, at 10:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Jill Johnson, Chair  
Kelly Emerson, Member - Excused  
Helen Price Johnson, Member

**Staff:** Pam Dill

**Staff Present:** Carla Waite

**Others Present:** Elaine Marlow, Budget Director, Ana María d Nunez, Treasurer  
Sheilah Crider, Auditor

Record @ 01:37:22

**Subject/Description: Security Alarms – Admin & Annex Buildings**

**Attachments:** yes

**Discussion:** Carla Waite noted that the Facilities Department was asked to look into the installation of security alarms in the Administration and Annex buildings. The Treasurer and Auditor spoke about their security concerns.

Facilities received estimates from two vendors:

**ECS – \$27,930.00** - Hard wired under street, buttons report to Jail control room, jail staff would then notify ICOM to dispatch responding units. No monthly monitoring fee. Possible bargaining issue with union.

**Guardian Security – Annex - \$2,190.48/Admin - \$2,958.46** – Wireless, buttons report to Guardian's call center, the call center staff notifies ICOM to dispatch responding units. Annual monitoring cost \$672.00, regardless of button quantity (\$28/month per building)

**Follow up:** Continue discussion to a future work session.

**Budget Director/GSA/IT  
Summary Minutes**

Work Session was held between the County Commissioners and the Budget Director on Wednesday, November 13, 2013, at 11:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

**County Commissioners:** Jill Johnson, Chair  
Kelly Emerson, Member - Excused

**Staff:** Pam Dill

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 210  
NOVEMBER 13, 2013 – WORK SESSIONS**

**Helen Price Johnson, Member**

**Staff Present: Elaine Marlow, Budget Director**

Record @ 01:53:00

**Subject/Description: Purchase order for server replacements**

**Attachments:** PO # 7695

**Action Requested:** Approval of PO # 7695; Dell Marketing LP; Dell XP Server Replacements; Amount: \$44,453.09 (incl. WSST)

**Follow-up:** Okay with Board to move forward to Monday's agenda.

**Subject/Description: Purchase order for PCs (XP replacement project)**

**Attachments:** PO #7696

**Action Requested:** Approval of PO # 7696; Dell XP Computer Replacements; Amount: \$184,485.03 (incl. WSST)

**Follow-up:** Okay with Board to move forward to Monday's agenda.

**Subject/Description: Purchase order for Panasonic Toughbooks/Docks**

**Attachments:** PO #7697

**Action Requested:** Approval of PO # 7697; CDWG Government LLC; Panasonic Toughbook replacements for ICSO; Amount: \$186,085.32 (incl. WSST)

**Follow-up:** Okay with Board to move forward to Monday's agenda.

**Subject/Description: 2013 Budget Amendment**

**Attachments:** yes

**Action Requested:** Postponed to December 4, 2013 Work Session.

**Add-on**

**Subject/Description: District Court – Lead Deputy Clerk**

**Attachments:** none

**Information:** Correction to Job Requisition #099/13 – Assistant Court Administrator.

**Follow up:** Melanie Bacon and Elaine Marlow will work with District Court to resolve the issues.

**Chairman's Agenda**  
**Summary Minutes**

The County Commissioners met during Chairman's portion of Work Session on Wednesday, November 13, 2013 1:40 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners: Jill Johnson, Chair**

**Kelly Emerson, Member - Excused**

**Staff: Pam Dill**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 211  
NOVEMBER 13, 2013 – WORK SESSIONS**

**Helen Price Johnson, Member**

**Staff Present: Elaine Marlow, Budget Director, Keith Higman, Health Director**

**Others Present: Karen Bishop, WICD District Manager, Monte Marti, Snohomish Conservation District, Fran Einterz, Chair, WICD**

Record @ 03:12:35

**Subject/Description: Report on Fiscal Year 2013 activities from the Whidbey Island Conservation District and Snohomish Conservation District for Whidbey and Camano Islands**

**Attachments:** WICD Summary Report of Accomplishments FY 2013, SCD-Camano Island-Report of Accomplishments

**Information:** Karen Bishop, District Manager, Whidbey Island Conservation District and Monte Marti, Snohomish Conservation District, provided the Board with a brief review of their accomplishments for fiscal Year 2013.

**Commissioners Agenda**  
**Summary Minutes**

The County Commissioners met during Work Session on Wednesday, November 13, 2013 at 11:35 a.m., 1:00 p.m. and 2:15 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA.

Present were:

**County Commissioners: Jill Johnson, Chair                      Staff: Pam Dill**  
**Kelly Emerson, Member - Excused**  
**Helen Price Johnson, Member**

**Others Present: Dave Wechner, Planning Director, Paula Bradshaw, Elaine Marlow, Budget Director, Melanie Bacon, Bill Oakes, Keith Higman**

Record @ 02:30:20

**Subject/Description: Congratulating the Atlantis, Inc. Rov Team on their 2013 Pacific Northwest Championship**

**Attachments:** draft resolution

**Action Requested:** Approval of Resolution congratulating the Atlantis Inc. ROV Team on their 2013 Pacific Northwest Championship

**Follow up:** Okay with Board to move resolution forward to Monday's agenda.

**Subject/Description: Ordinance C-99-13/PLG-008-13 – In the matter of Adopting a Six (6) Month Moratorium within Island Count on the Establishment, Siting, Location, Permitting, Licensing or Operation of Marijuana related Businesses to be**

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 212  
NOVEMBER 13, 2013 – WORK SESSIONS**

**authorized under Washington State Initiative No. 502 providing for Severability and Establishing an effective date (cont from 11/6/13)**

**Attachments:** yes

**Action Requested:** Dave Wechner briefed the Board on the Washington State Liquor Control Board's responses to their questions. Commissioner Price Johnson favored a 3 month moratorium. She agreed to move forward with the 6 month moratorium with the assurance that the process would move forward expeditiously.

**Follow up:** *Commissioner Price Johnson moved to approve Ordinance C-99-13/PLG-008-13. The motion was seconded by Commissioner Johnson and carried with a vote of 2-0.*

**Subject/Description: Policy considerations regarding temporary events**

**Attachments:** Recommendations of working group to discuss temporary event permitting, draft Policy, Memorandum dated 11/12/13 from Tess Cooper, Assistant Planner

**Action Requested:** The Board reviewed and commented on the draft policy. Suggested changes include:

- Focus on noise *and lighting*
- Limit to 10 events per year
- Allowance for off-site parking
- Owner or manager must be on-site during event

**Follow up:** Forward revised policy to Board for review and schedule for November 25, 2013 regular agenda.

**Subject/Description: Appoint Nicole Tesch Deputy Clerk of the Board**

**Attachments:** none

**Action Requested:** Commissioner Price Johnson moved to appoint Nichole Tesh as Deputy Clerk of the Board. The motion was seconded by Commissioner Johnson and carried unanimously.

Record @ 03:47:00

**Subject/Description: Administrative Services (cont. from 11/6/13)**

**Attachments:** yes

**Discussion:** The Board continued the discussion regarding General and Support Services. Melanie provided the following budget information.

**General Services Director**

- Budget
- GSA (including Public Defense, animal shelter contracts, BOE, etc)
- Risk Management

**Support Services Director** (additional cost to budget: \$20,000)

- Information Technology
- Facilities

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 213  
NOVEMBER 13, 2013 – WORK SESSIONS**

Lead: Facilities Engineer (new position: \$85,000 incl. taxes & benefits)

**Follow up:** Commissioner Price Johnson would like to meet with facilities employees prior to making any decisions. Continue discussion to a December work session.

BOARD OF COUNTY COMMISSIONERS  
ISLAND COUNTY, WASHINGTON

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Jill Johnson, Chair

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Kelly Emerson, Member

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Helen Price Johnson, Member

ATTEST:

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Elaine Marlow, Clerk of the Board